



# RAJIV GANDHI INSTITUTE OF MANAGEMENT & SCIENCE

(APPROVED BY AICTE, AFFILIATED TO JNTUK)

124, Thimmapuram Village, Achampeta, KAKINADA - 533 005.

Website : [www.rimsmba.org](http://www.rimsmba.org), E-mail : [office@rimsmba.org](mailto:office@rimsmba.org)

Date: 03-05-2022

## CIRCULAR

### SUB: CONSTITUTION OF IQAC

AS per the mandate by AICTE, IQAC may be constituted under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders

The composition of the IQAC may be as follows:

S.NO.	NAME	NAME	DESIGNATION
1	Dr. M. Venaktrao	Principal	Chairperson
2	Dr. Pattabhiramayya	Professor	Director-IQAC
3	Mr. K. Sashikiran	Associate professor	Member
4	Mr. V.Srinivas	Assistant Professor	Member
5	Smt. T. Saritadevi	Assistant Professor	Member
6	Mr. Swami shekar.	Students' Section Staff	Member
7	Mr. S. Rohansudheer	Non-Teaching Staff	Member
9	Mr. B.T. Swamy	Students' Affairs	Member Secretary

  
HEAD OF THE DEPARTMENT  
PRINCIPAL  
Rajiv Gandhi Institute of Management & Science  
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Date: 29 April 2024

## MINUTES OF THE MEETING OF THE IQAC

The Fourth meeting of Internal Quality Assurance Cell was held on 29th April 2024, Thursday at 11.00 a.m. in Online Meeting Platform Gmeet under the Chairmanship of Dr. Pattabhiramayya, Director -IQAC. The following members were present.

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1	Dr. M. Venaktrao	Principal	Chairperson
2	Dr. Pattabhiramayya	Professor	Director-IQAC
3	Mr. K. Sashikiran	Associate professor	Member
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Google Meet Platform Link:

<https://meet.google.com/iaq-ihhx-arz>

### THE AGENDA FOR THE MEETING:

1. To consider the business brought forward by the members of IQAC and the AQAR report submission 2023-24.
2. To discuss Key Performance Measures and Quality initiatives taken in different Functional Domains
3. To discuss any other matter pertaining to the academic and administrative activities of the College.
4. To consider and peruse the actions taken on the IQAC meeting held on 30 Nov. 2023.

*The IQAC Director presented the actions taken on the suggestions made during the IQAC meeting. The IQAC resolved to ratify the actions taken as presented and accepted the time requested, for implementation of few suggestions.*

5. To consider the performance of institute in different functional areas like Academics, Research and Development, Industry Institute Interaction, Student Activities, Societal Responsibilities and Administration (Students, Staff and Finance).

*The HOD and in charges presented the performance of their functional domains in alignment with the AQAR criteria and Key Performance Indicators. They also have presented their strategic plan and quality initiatives taken in their domains. The Committee has the following recommendations for further improvement*

## **ACADEMICS**

Implementation of SSD at the Faculty level to be monitored by IQAC team and HoDs Self-supporting Curriculum Design for other Autonomous Colleges /Universities Shall be initiated, which may be a forum for up gradation of New KPI Number of courses in SWAYAM/NPTEL platform to be added.

## **RESEARCH AND DEVELOPMENT**

1. Latest NAAC Standard Operating Procedure (SoP) includes SCOPUS, WoS, SCI indexed journals Institute has to give focus on this.
2. Target for PhD completion for faculty.

## **INDUSTRY INSTITUTE INTERFACE**

Inviting the experienced to the institution from industry in the areas of marketing, finance, hr and hospital. IQAC in charge may contact him for further proceedings.

## **STUDENTS**

Targets for increase the pass percentage from 10% to 25% of the passing out graduating students. Combined measure for #Placement, #higher studies, #entrepreneurship need to be considered for monitoring Student Progression.

## **ADMINISTRATION**

Budget has to be presented in Percentage. 15-20% may need to be utilized for physical facilities Library resources expenditure shall be around Rs. 5-10 Lakhs per year.

## **ACADEMICS**

Faculty Training Plan may include in the Faculty Development Program Budget Faculty Student Ratio (FSR) has to be 1:15. It may be targeted.

## **EXTRA-CURRICULAR ACTIVITIES**

Percentage of students involvement in UBA activities be increased Dean Planning and Development IQAC members addressed some of the queries w.r.t AQAR data submission process Seminars/Workshops require for Quality related Programs Annual Quality Assurance Report (AQAR) data needs to be submitted to statutory body like Internal Quality Assurance Cell(IQAC).

  
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The agenda for the meeting.

1. To consider the business brought forward by the members of IQAC report submission 2020-2021.
2. To discuss any matter pertaining to the academic and administrative activities of the college

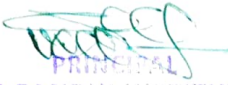
To consider and persue the actions taken on the **second IQAC meeting held on**

1. AICTE Examinations performance indicators need to be adopted in the examinations. Faculty training has been given during May-July 2021 regarding this along with JNTUK syllabus design.
2. Collaborative activities can be classified into academic industry collaborations as per the requirement.
3. Weightage can be given in faculty performance appraisal format for participating in content preparation for online platforms like eptasala, swayam, etc.
4. New strategy has to be adopted for student satisfaction survey (SSS) to get better marks.
5. Internal academic audit reports and action taken reports have to share in iqac meetings.
6. IQAC meeting presentations have to be streamlined in accordance with performance indicators.

**During IQAC, meeting the members had suggested the following points.**

1. IQAC activities have to be formalized by benchmarking with a+ graded institution.
2. Students may be asked to appear for CSIR examinations.
3. Possibility of increasing the language proficiency scale and attainment level may be analyzed.
4. Initiative can be taken up for NAAC assessment in coming year.



  
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